

Feedback form for seminar presentations: presentation skills

To what extent did the presenter achieve the following:

<i>In the introduction?</i>	To a large extent	To a fair extent	To a small extent	Not at all
AROUSE YOUR INTEREST IN THE TOPIC				
PROVIDE A USEFUL OVERVIEW OF THE SEMINAR				
How was this done?				
Suggestions for improvement				

<i>Throughout the seminar?</i>	To a large extent	To a fair extent	To a small extent	Not at all
MAINTAIN YOUR ATTENTION				
HIGHLIGHT CLEARLY THE MAIN POINTS				
MAKE THE MATERIAL EASY TO UNDERSTAND				
How was this done?				
Suggestions for improvement				

<i>In the conclusion?</i>	To a large extent	To a fair extent	To a small extent	Not at all
SUMMARISE CLEARLY THE MAIN POINTS OF THE SEMINAR				
PROVIDE A SUMMARY THAT WAS EASY TO REMEMBER				
How was this done?				
Suggestions for improvement				

Source: Gerlese Akerlind